

### 1) Ethics

European Political Science Association (EPSA) Code of Conduct

We are committed to providing a welcoming and harassment-free experience for everyone, regardless of gender, gender identity and expression, age, sexual orientation, disability, physical appearance, body size, race, ethnicity, nationality, religion (or lack thereof).

We do not tolerate harassment of conference participants in any form. Sexual language and imagery is not appropriate for any conference venue, including talks, workshops, parties, Twitter and other online media. EPSA conference participants violating these rules may be sanctioned or expelled from the event at the discretion of the conference organisers.

This code of conduct applies to all participants, including the organizers and applies to all modes of interaction, both in-person and online.

EPSA conference participants agree to:

Be considerate in speech and actions, and actively seek to acknowledge and respect the boundaries of fellow attendees.

Refrain from demeaning, discriminatory, or harassing behaviour and speech. Harassment includes, but is not limited to: deliberate intimidation; stalking; unwanted photography or recording; sustained or wilful disruption of talks or other events; inappropriate physical contact; use of sexual or discriminatory imagery, comments, or jokes; and unwelcome sexual attention. If you feel that someone has harassed you or otherwise treated you inappropriately, please alert any member of the conference team in person.

Take care of each other. Alert a member of the conference team if you notice a dangerous situation, someone in distress, or violations of this code of conduct, even if they seem inconsequential.

Code of Conduct violations should be reported to the EPSA Ombudsperson Vera Troeger (vera.eva.troeger@uni-hamburg.de)

### 2) Receipts

Upon registration a digital receipt will be issued to the email address provided with name, address and organisation provided in the registration form. A unique transaction ID is provided. EPSA does not provide individually tailored receipts or invoices.

### 3) Refunds

Refund of registration fees are possible up to release of the first draft of the programme. After this time fees are non-refundable.

#### **4) VISA letters**

Letters can be provided in support of VISA applications. Such letters follow a standard format and include name, affiliation and abstract title, confirming the appearance in the programme. Individuals requiring such letters should contact EPSA in good time.

#### **5) Feedback**

EPSA does not provide individual feedback to submitted abstracts.